



UNIVERSITY OF ALLAHABAD
(A Central University)
Limited Tender Enquiry (LTE)

Quotation Ref. No.: SPC/ 33 /2021

Date: 28/08/2021

Tender Notice

Tender for the work described below are invited by University of Allahabad, Prayagraj, for “Temporary Erection of Pandal & Light Decoration on the Occasion of Convocation 2021”

To, _____
Dear Sir,

Quotations are invited in a sealed envelope for “Temporary Erection of Pandal & Light Decoration on the Occasion of Convocation 2021” at University of Allahabad.


Please submit your quotations superscripted with ‘**Quotations for Temporary Erection of Pandal & Light Decoration on the Occasion of Convocation 2021**’ and sent to ‘The Purchase Officer, University of Allahabad, Prayagraj, UP, PIN-211002’ in a sealed envelope through registered post/courier latest by **04.09.2021 till 03.00 P.M.**

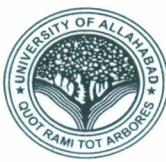
Tender deposit in form of EMD of amount Rs. 50,000/- only must be submitted through the Demand Draft in favor of “Finance Officer, University of Allahabad”.

BOQ for the Temporary pandal along with other items for the proposed Convocation on 23 rd September, 2021.

Sl No	Material/Name of work	Quantity	Unit	Rates including taxes (in Rupees)	Total (in Rupees)
1	Pandal/Shed Hanger type with min.ht. of 20 ft.- 60'x240' (waterproof with new white cloth ceiling etc.)as per the site requirement.	14400 sq.ft.	Per Sq.ft.		
2.	Pipe Pandal with min. ht. of 11' with new white cloth ceiling, etc. as per site requirement.	14400 sq.ft.	Per Sq.ft.		
3	VIP Stage - 60'x30'x4' (with side flap/wings, good quality cushioned matting (कालीन) as per site requirement covered in three sides	1800 sq.ft.	Per Sq.ft.		
4	Secondary Stage - 100'x10'x2' with' good quality cushioned matting (कालीन) as per site requirement.	1000 sq.ft.	Per Sq.ft.		
5	Barricading with iron pipe wrapped with cloth as per site requirement.	(Approx.2000 ft.)	Per running ft.		
6	VIP Seating Chair on Dias.	6 nos.	Per Unit		
7.	VVIP Seating Chair on Dias	1no.	Per Unit		
8	3 Seater sofa (covered with clean white cover	50 nos.	Per Unit		
9	Fiber Chair for students with hand rail.	800 nos.	Per chair		

10	Velvet chair covered with white cloth cover	370 nos.	Per chair		
11	New red/green carpet flooring as per site requirement.	35,000 Sqft.	Per Sq.ft.		
12	Swiss cottage waterproof for Hon'ble Governor & Chief Guest along with 4/5 shofa dressing table, bed, toilet etc. as per standard protocol.	2 nos.	Per unit.		
13	VIP Stage Dias table with modesty and proper cloth covering as per site requirement 26'x2'	52 Sqft.	Per Sq.ft.		
14	Cultural stage table with proper covering 15'x3'	45 Sqft.	Per Sq.ft.		
15	Working light for all stage and the entire Pandal with backup power (Generator 250 KVA) for entire temporary electrical installations including diesel. For electrical works the agency or its associate agency must have proper license. A.C. wiring 4 nos. also to be executed.	1 Job	One job.		
16	Temporary toilet (Male & Female)	4 no for male 4 no. for female	Per unit		
17	Temporary Supply & installation Ceiling fan inside the Pandal as per site requirement.	200 nos.(approx.)	Per unit		
18	Temporary Supply & installation Pedestal Fan as per site requirement.	50 nos.(approx.)	Per unit		
19	Reserve Generator 250 KVA	1 no.	Per Day		


 (Dr. Abhishek Kumar)
 Purchase Officer
 Purchase & Store Department
Purchase Officer
 University of Allahabad



UNIVERSITY OF ALLAHABAD

Terms & Conditions for LTE

Terms & conditions for Convocation Pandal, Stage and Associated works included in the limited tender enquiry.

1. Contractor will deploy sufficient man-power for the proper erection of pandal etc. and fitting of electrical equipments etc. Technical manpower should also be provided to ensure safety of erected pandal etc. and proper electrical connection so as to avoid any hazard due to the work entrusted with the contractor. All electrical joints must be properly insulated so as to avoid short circuiting and fire. The structure erected should be strong enough to withstand forces due to wind/rain etc. The stage erected should be strong enough to take the load of the live load. Contractor will be fully responsible for structural safety of the dais.
2. The contractor will be responsible for transportation of all material related to his/her work and no extra payment will be made by the University on this account.
3. Contractor himself will be responsible for safety and security of his material and University will not be responsible for any damage/theft of material of the contractor.
4. For any emergent situation, the contractor will provide solution related to his work at no extra cost.
5. All material used should be of very high quality. If the material used is not of good quality deduction will be made from the bill submitted by vendor.
6. As the Convocation is an important function of the University timely completion of work and high quality material would be deciding factors in award of work. A committee in this regard may inspect material to be used for the work.
7. All works related to the pandal etc. should be completed by 20.09.2021 by 12.30 P.M. so that any modification/alternation can be made in time. Convocation is scheduled on 23rd September 2021 in the morning.
8. **The sealed tenders should be submitted in the office of Purchase Officer University of Allahabad, Prayagraj U.P. Pin-Code 211002, Upto 04.09.2021 till 03.00P.M.**
9. The University reserves the right to reject any/all tenders without assigning any

reason.

10. Quantities shown in the schedule are indicative only and may vary as per the actual requirement. However it should not be noted that payment shall be made on actual basis.
11. All works related to this tender should be completed to the entire satisfaction of the Registrar, UoA failing which the University will have right to cancel the tender and no payment will be made in that case.
12. Taxes (with rate) to be paid by the University should be clearly mentioned in the tender.
13. All rules of University will be applicable and decision of Registrar, UoA will be final. In case of any dispute, matter shall be resolved within the jurisdictional limits of Prayagraj.
14. Bidders who have experience of doing the same nature of work during the last five years are eligible for participation in this tender process. For this they should submit the work completion certificate issued by competent authority details along with contact no. or an affidavit to this effect.
15. The agency will clear the site with all their material within seven days after completion of the event.
16. The University reserves the right to determine L1 on basis of lowest price quoted by firm fulfilling other criterion by adding the cost of all the items together mentioned in the description table of tender.
17. The L-1 bidder may be asked to submit the shop drawing before execution of work for the concurrence of the Registrar or his authorized person.
18. Bidder may visit the site before quoting the rates for tender.
- 19. The L1 bidder will deposit 10% of the bid value as performance guarantee in form of Bank Guarantee/TDR/FDR before starting the works.**
20. Payment will be made after deducting statutory taxes as per rules.



UNIVERSITY OF ALLAHABAD
(A Central University)
Supplier Profile Form

1. Firm's Name : _____
2. GST No. : _____
3. Owner's Name : _____
4. Full Postal Address: 1. _____
_____ PIN _____
2. _____
_____ PIN _____
4. E-mail address : _____
5. Website address : _____
6. Contact Person's Name : _____
7. Contact No. : Phone No. _____ Mobile No _____
E-mail: _____ City: _____ State: _____
8. GST NO : _____
9. PAN NO. : _____
(Enclose Xerox copy)
10. Shop Act Registration No : _____
(Enclose Xerox copy)
11. Current Bank Account No : _____
12. Manufacturer or Supplier : _____
(In case of supplier please enclose authorization of your Principal)

Item wise rate list, with available discount (if any), is attached.

Note: Supplier must print GST No. on their Letter Head / Bill / Quotations.

Signature with Seal

Mandate Form for Payment

Public Fund Management System (PFMS) Facility for receiving Payments

Details of Account Holder/Firm:

1.	Firm/Contractor/Agency	
2.	Name of Account Holder	
3.	Complete Contact Address	
4.	Telephone Number	
5.	E-mail	

Bank Accounts Details:

1.	Name of the Bank viz. SBI/PNB	
2.	Branch Name with Complete Address	
3.	Telephone Number and E-mail of Bank Branch	
4.	Whether the Branch is computerized?	
5.	Whether the Branch is RTGS enabled? If yes, then what is the Branch's IFSC Code?	
6.	Is the Branch also NEFT enabled	
7.	Type of Bank Account (SB/Current/Cash Credit)	
8.	MICR Code of Bank	
9.	Complete Bank Account Number	
10.	Repeat Bank Account Number	

Date:

Signature of Customer

I hereby certify that all the details mentioned above are true to my knowledge and belief.

Bank Stamp

Signature of Branch Manager
Name.....
Mobile No.....
E-mail.....